

# MOVING

## checklist

*We hope this list helps to alleviate some moving day stress. We also suggest moving the day after your closing date, and reserving your closing day for cleaning.*

### THREE WEEKS BEFORE YOU MOVE

- Buy boxes and other moving supplies, or contact moving companies to get written quotes. Ask for references and how time is billed.
- Arrange a garage sale or donate/throw away unwanted items. Take toxic household cleaners and other chemicals to your local Toxic Waste Centre.
- Notify your children's old school and register at their new school.
- Contact an insurance broker to obtain home insurance.
- Arrange for internet, phone and cable services at your new home. Return rented equipment to existing service providers.
- Update your address with:
  - Service Ontario (Driver's Licence/Photo ID card/Health Card)
  - Bill payment companies/Subscription Services (i.e. 407 ETR etc.)
  - Revenue Canada
  - Employer(s), Family Doctor, Dentist
  - Banks and Credit Card Companies
- Register for Mail Forwarding with Canada Post.

### TWO WEEKS BEFORE YOU MOVE

- Clean out storage lockers.
- Return items you have borrowed, get back items you have loaned.
- Start packing infrequently used items. Pack items designated for basement or storage spaces in plastic containers to eliminate problems with humidity or pests.
- Book elevator for moving in and out, if applicable.
- Arrange to disconnect utilities at old home and connect utilities at new home (i.e. gas, hydro, internet, cable, telephone).
- For condos, arrange a new buzz entry code and direct deposit/cheques for maintenance fees.



## ONE WEEK BEFORE YOU MORE

- Schedule a meeting with your Lawyer to sign your legal paperwork. You will need to have your home insurance and the final bank draft for this appointment.
- Make a list of the items you want to transport personally when you move (i.e. valuables).
- Dismantle and unfasten furniture to be moved. Place hardware in zip-lock bags and tape bag to corresponding furniture. Label cords removed from electronic equipment.
- Confirm elevator is booked, and confirm movers appointments (if using).  
Unplug and defrost deep freezer, if transporting.

## TWO DAYS BEFORE YOU MOVE

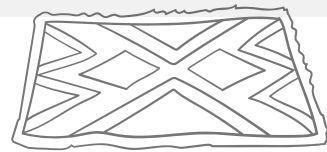
- Run a final load of laundry. Disconnect and drain washing machine, if transporting.
- Disconnect and air-dry fridge (if transporting) and clean the stove.
- Gather all the keys for new owners - i.e. garage, shed, storage locker, mail box key.
- Pack items you will transport yourself, and label box clearly as 'For The Car'.
- Lay down plastic sheets or cardboard runners to cover floors during the move.

## MOVING DAY

- Pack up all your bedding, linens, toiletries. Have toilet paper and paper towels on hand.
- Ensure utilities are turned on, or are still on.
- Lay down plastic sheets or cardboard runners for movers in new home.
- Complete a final "walk through" and check all closets, rooms, and cabinets.
- Clean your old home and inspect it with the landlord, if applicable.
- If using a moving company: when your belongings arrive, carefully check them as they're being put in place. Make note of any damages and/or missing items.

*welcome to your new home!*

Notes:



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