

Seasonal

Maintenance Calendar



Your home is likely the biggest investment you'll ever make. Use this checklist to keep it in top shape!

January/February

- Clean or replace furnace filters.
- Make sure all air intake, exhausts, and meters are clear of snow.
- Clean humidifier.
- Clean filter on oven range hood.
- Check basement floor drain.



March/April

- Clean or replace furnace filters.
- Clean humidifier and turn it off.
- Check sump pump.
- Check gutters and downspouts, and clean if necessary.
- Inspect air conditioner, remove cover and service if needed.
- Inspect basement or crawl space for signs of leaks or pooling water.
- Clear debris from around your foundation wall.



May/June

- Turn on water to outside hose connection. Open hose connection outside.
- Clean windows, screen and hardware. Check screens for holes and repair if required.
- Check that all air intakes and exhausts are clear of debris.
- Clean filter on oven range hood.
- Start spring landscaping in your yard (i.e. clear leaves, mow lawn etc.)



July/August

- 📅 Use dehumidifier if your basement is damp.
- 📅 Check exterior finishes and wood for deterioration.
- 📅 Check caulking and weather-stripping around windows and garage door.
- 📅 Check the drainage trap in your basement floor.
- 📅 Have your furnace or heating system serviced.



September/October

- 📅 Check and clear fireplace and chimney, if needed.
- 📅 Clean oven range hood filter.
- 📅 Clear eavestroughs of leaves and debris.
- 📅 Check roof for signs of wear or damage.
- 📅 Close outside hose connection, turn off water supply.
- 📅 Prepare outdoor plants and trees for winter.



November/December

- 📅 Use dehumidifier if your basement is damp.
- 📅 Check exterior finishes and wood for deterioration.
- 📅 Check caulking and weather-stripping around windows and garage door.
- 📅 Check the drainage trap in your basement floor.
- 📅 Have your furnace or heating system serviced.



Annually

- 📅 Dust/vacuum electric baseboards.
- 📅 Vacuum ducts behind warm air and return air vent covers.
- 📅 Test plumbing shut-off valves to make sure they are working properly.
- 📅 Test pressure relief valve on hot water tank. Drain water from tank to remove deposits.
- 📅 Check and test all smoke alarms, CO2 monitor, and fire extinguishers.
- 📅 Check and lubricate door hinges, and garage door motor and chain, if needed.
- 📅 Check septic system, if applicable.
- 📅 Check and repair any cracks in your driveway.



JUST A FEW SIMPLE MAINTENANCE
TASKS EACH MONTH CAN PREVENT
COSTLY PROBLEMS LATER ON.

